

Mid Devon District Council

Scrutiny Committee

Monday, 13 April 2015 at 2.15 pm
Exe Room, Phoenix House

Next ordinary meeting
Monday, 15 June 2015 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr Mrs J Roach
Cllr E J Berry
Cllr Mrs J Rendle
Cllr T W Snow
Cllr Mrs M E Turner
Cllr N A Way
Cllr A V G Griffiths
Cllr Mrs S Griggs
Cllr T G Hughes
Cllr M R Lee

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **APOLOGIES AND SUBSTITUTE MEMBERS**
To receive any apologies for absence and notices of appointment of substitute Members (if any).

- 2 **PUBLIC QUESTION TIME**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

- 3 **MEMBER FORUM**
An opportunity for non-Cabinet Members to raise issues.

- 4 **MINUTES OF THE PREVIOUS MEETING** (*Pages 5 - 10*)
To approve as a correct record the Minutes of the last meeting of this Committee (attached).

The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

5 **DECISIONS OF THE CABINET**

To consider any decisions made by the Cabinet at its last meeting that have been called-in.

6 **CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements that the Chairman of Scrutiny Committee may wish to make.

7 **POLICE DETECTION RATES**

Inspector Jane Alford-Mole of the Devon and Cornwall Police, who covers the Tiverton, Crediton and Cullompton areas, will be attending the meeting to answer questions raised regarding crime detection rates.

8 **PERFORMANCE AND RISK** *(Pages 11 - 28)*

Report of the Head of Communities and Governance providing Members with an update on performance against the corporate plan and local service targets for the 2014/15 financial year as well as providing an update on the key business risks.

9 **PERFORMANCE MANAGEMENT GUIDANCE** *(Pages 29 - 34)*

The Committee to receive information regarding Performance Management Guidance from the Head of Communities and Governance.

Members are asked to give feedback or comments on the document. It is proposed that this document be circulated to all Councillors following the election. It would be particularly useful to have Members comments in relation to section 6 – Members role in performance management. Do members feel that it is useful or are there things that could be added to improve further?

10 **PLANNING POLICY PROCEDURES**

The Head of Planning and Regeneration will be attending the meeting to update the Committee on Planning Committee Procedures and enforcement matters.

11 **HIGH STREET INNOVATION FUND** *(Pages 35 - 36)*

The Committee to receive an update from the Head of Communities and Governance regarding the High Street Renovation Fund.

12 **NIGHT TIME ECONOMY** *(Pages 37 - 38)*

To receive an update with recommendations from the Night Time Economy Working Group.

13 **CHAIRMAN'S ANNUAL REPORT** *(Pages 39 - 40)*

To receive the Chairman's draft annual report on the work of the Committee since May 2014, which will be submitted to Council on 29 April 2015.

14 **IDENTIFICATION OF ITEMS FOR THE NEXT MEETING**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

Legal Services – six monthly update
Performance and Risk
Whistle Blowing update
Leaders Annual Report
Cabinet Member for the Environment
Election of Vice Chair
Minutes of the meeting of the Joint East and Mid Devon Crime and Disorder Panel

Note: - this item is limited to 10 minutes. There should be no discussion on items raised.

Kevin Finan
Chief Executive
Thursday 2 April 2015

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the Council Chamber on the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Julia Stuckey on:

Tel: 01884 234209

Fax:

E-Mail: jstuckey@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.